

**APPLICATION FOR ISSUE OF NO-OBJECTION CERTIFICATE (NOC)**

To  
The Manager  
HDFC Bank LTD.  
Retail Loan Service Centre

No. \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Sub :- Loan A/c no \_\_\_\_\_ in the name of \_\_\_\_\_

Dear Sir,

You are requested to issue an NOC in respect of the vehicle financed under the captioned loan agreement. Details of the vehicle are as follows:

Make & Model		Registration No	
Engine No.		Chassiss No	

Purpose of NOC (please tick as applicable):

- 1 Change of usage from Personal use to Taxi / Commercial use
- 2 Change of the Vehicle chassiss
- 3 Issue of Duplicate RC Book
- 4 Issue of Cheque towards settlement of Insurance claim in my/our favour
- 5 Settlement of claim in respect of theft/total loss of vehicle
- 6 Inter-state transfer of registration of Vehicle
- 7 Converting the vehicle from Tanker to Open Body
- 8 Installation of LPG /CNG Kit
- 9 Others, please specify: \_\_\_\_\_

The following documents are to be enclosed with the application form:

Documents Required / NOC No (mentioned above)	1	2	3	4	5	6	7	8	Branch to check
Copy of RC book with Hypothecation in favour of Bank	✓	✓	✓	✓	✓	✓	✓	✓	
Letter from manufacturer / dealer / Insurance co		✓			✓				
Form-26 in duplicate			✓						
Claim settlement letter from the insurance company				✓					
Copies of all documents related to theft / total loss					✓				
New Loan agreement and Service charges						✓			
Proof of new address						✓			
Form 28 in triplicate						✓			

Current Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(Name and Signature of Customer)

**For Branch use only**

No. \_\_\_\_\_

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Vehicle details verified and found correct        | <input type="checkbox"/> Internal approvals in case claim amount exceeds Rs. 1 lakh                                | <input type="checkbox"/> CPV to be positive for new address                            |
| <input type="checkbox"/> No outstanding EMIs / charges in his loan account | <input type="checkbox"/> Claim amount < foreclosure amount   | <input type="checkbox"/> Customer moving to location where Retail Asset is operational |
| <input type="checkbox"/> Address of the customer verified                  | <input type="checkbox"/> Ratio of POS to Invoice value to be less than specified limits (in case of CNG / LPG kit) | <input type="checkbox"/> Approval of RCM (In case of CNG / LPG kit)                    |

NOC issued on: \_\_\_\_\_

Signature of Bank Official: \_\_\_\_\_

Application and support documents forwarded to CPU on \_\_\_\_\_

Name of Bank Official \_\_\_\_\_

Duplicate/ Amended RC Book collected on \_\_\_\_\_

SS No / Employee Code: \_\_\_\_\_

\*Copy of Revised Insurance Policy mentioning Vehicle is fitted with NOC / LPG kit to be obtained within 15 days of issuance of NOC.



**Customer Acknowledgement**

No. \_\_\_\_\_

We understand your world

**Retail Loan Service Centre**

- Received application dated \_\_\_\_\_ for issue of NOC alongwith originals/ copies of documents detailed above. The NOC required by you is enclosed herewith/ will be sent to your mailing address on record with the Bank by \_\_\_\_\_. In case of change in contact details, please enclose a separate application.
- Should you require any further assistance, visit [www.hdfcbank.com/services](http://www.hdfcbank.com/services) and place your request with complete details viz. Loan Account No., Name and details of the query or call us at the below Phone Banking Numbers.

Signature and Stamp of Receiving Office

NORTH	EAST	SOUTH	WEST
Delhi & NCR - 011-61606161, Chandigarh - 0172-6160616	Kolkata - 033-61606161	Chennai - 044-61606161	Mumbai - 022-61606161
Punjab - 09815331111, Haryana - 09996243333	Sikkim - 09831073333	Tamilnadu/Pondicherry - 9840673333	Pune - 020-61606161
Jaipur 0141-6160616, Rajasthan - 09875003333	Assam - 9957193333	Bengaluru - 080-61606161	Maharashtra (Except Mumbai) - 09890603333
Indore -0731-6160616, Madhya Pradesh - 09893603333	Orissa - 9937903333	Karnataka - 9945863333	Goa
Lucknow - 0522-6160616	Patna/Bihar/Jharkhand - 0612-6160616	Hyderabad - 040-61606161	Ahmedabad - 079-61606161
Uttar Pradesh / Uttarakhand -09935903333	Meghalaya/Tripura/Nagaland/ - 18003453333	Andhra Pradesh - 9949493333	Gujarat - 09898271111
Jammu & Kashmir - 18001804333	Mizoram	Cochin 0484-6160616	
		Kerala 09895663333	

9810/13.04.2015