



**FOREXCARD-RELOAD FORM**

Full Name\*Mr/Ms/Dr \_\_\_\_\_

**Type of Card:**

- Multicurrency Platinum ForexPlus card       Hajj &Umrah Card       ForexPlus Card  
 Single Currency ForexPlus Chip Card       Regalia ForexPlus       ISIC ForexPlus Card

**DETAILS OF FOREX ISSUED**

Forex Card Reference No. 

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Purpose of Travel : \_\_\_\_\_

Tick Source of Funds : Salary / Business / Agriculture / Investment Income / Educational Loan / Own Fund / Other Loan or Borrowing

Name of the financial institution from where educational loan is obtained: \_\_\_\_\_

Residential Status :- Resident Indian -  Individual  Non Individual /  Non-Resident Indian (NRI)  
 Foreign National –  holding PIO/OCI card  other than PIO/OCI

**Details of Currencies Reloaded**

Name of Country providing ultimate Service : \_\_\_\_\_

Currency	FCY Value	Exchange Rate	INR Value*
USD			
GBP			
SGD			
AUD			
CHF			
HKD			
SAR			
NZD			
NOK			
KRW			
BHD			

Currency	FCY Value	Exchange Rate	INR Value*
Euro			
AED			
JPY			
CAD			
SEK			
THB			
ZAR			
DKK			
OMR			
KWD			
QAR			
<b>Total</b>			

\*INR Amount excludes GST amount

**PLEASE SIGN BELOW AUTHORISATION ON REVERSE**

- I hereby apply for the reload of an HDFC Bank Forex Card and declare that the information included in the application is true and correct and that I am eligible to apply for an internationally valid card. If this application is accepted, I will be bound by the Terms & Conditions governing the HDFC Bank Forex Card, as may be in force time to time and use of the card shall be deemed to be acceptance of those Terms and Conditions. I authorize HDFC Bank and / or its associates to verify any information or otherwise at my office/ residence or to contact me, my employer/ banker/ credit bureau/ RBI or any other source to obtain or provide any information that may be required for confirming membership requirement or maintaining any account in good standing. I understand and acknowledge that local laws and Reserve Bank of India's rules and regulations, lay down norms and limits for the purchase and use of foreign exchange. I undertake that the usage of the HDFC Bank Forex Card by me will be in accordance with the Exchange Control Regulations of the Reserve Bank of India and the applicable laws in force from time to time, in particular and without limitation, the Foreign Exchange Management Act, 1999. In the event of any failure on my part to do so, or any information supplied by me being incorrect or inaccurate, I agree that I will be solely liable for any / all penalties and / or action under local laws and / or regulations as may be in force, governing the purchase and use of the HDFC Bank Forex Card.
- I agree and acknowledge that HDFC Bank will act on requests made by any person authorized by me for reload of the HDFC Bank Forex Card issued to me. In case of HDFC Bank Forex Card issued to me at the request of my employer, I hereby authorize HDFC Bank to act on the requests made by my employer for reload, cancellation and refund of the HDFC Bank Forex Card.
- Details under FATCA/Foreign Tax Laws: Tax Regulations require the bank to collect information about each individual's tax residency. In certain circumstances (including if the bank does not receive a valid self-certification from you) we may be obliged to share information on your account with relevant tax authorities. If you have any questions about your tax residency, please contact your tax advisor. Should there be any change in the information provided to the bank, please ensure you advise us promptly within 30 days.
- I understand and take responsibility to surrender any unutilized balances of value greater than \$ 2,000 (or equivalent) on the card within 180 days from completion of my travel as per the FEMA guidelines.
- I understand that there can be scenarios when a ForexPlus Card can get over-utilized, resulting in the Bank paying on behalf of the cardholder, and the card getting into a negative balance. I understand and take responsibility to make good this negative card balance to the bank, as the Bank has paid this sum for the goods/ services utilized by me. I also accept that the bank reserves the right to regularize negative card balance by debiting my account or any other Prepaid Forex Card held with the bank without giving any prior notice.

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**Forex card reload acknowledgement**



Forex Reference Card no. 

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Date \_\_\_\_/\_\_\_\_/20\_\_\_\_ Branch Code : \_\_\_\_\_

**Type of Card:**

- Multicurrency Platinum ForexPlus card       Hajj &Umrah Card       ForexPlus Card  
 ForexPlus Chip Card       Regalia ForexPlus Card       ISIC ForexPlus Card

**Details of Currencies loaded**

Currency	FCY Value	Exchange Rate	INR Value*

Currency	FCY Value	Exchange Rate	INR Value*
<b>Total</b>			

\*INR Amount excludes GST amount

Total Amount loaded (in INR) \_\_\_\_\_ Signature of Branch Staff with Stamp: \_\_\_\_\_

- I acknowledge that I carry the risks of reloading a wrong Card number by communicating a wrong Card number to the Bank. I understand that the Bank cannot be held responsible for the same. I agree and acknowledge that the fees are non-refundable. I authorize HDFC Bank to act on such requests believed by HDFC Bank to be made by me or on my behalf. HDFC Bank shall be entitled to treat any such requests for reload of the HDFC Bank Forex Card as to have been personally made by me. HDFC Bank shall not be obliged / required in any manner whatsoever to confirm with me whether orally or in writing or otherwise the giving of such requests. I understand that ATMs / EDC terminals are machines and errors could occur while in operation. I agree to indemnify the Bank for any such machine / mechanical errors / failures.

**PAYMENT MODE (any one of the below allowed)**

Existing HDFC Bank customer				Non HDFC Bank customer*			
Bank Name	HDFC Bank			Other Bank Name			
signed Cheque No (mandatory)		IFSC Code		Other Bank signed Cheque No (mandatory)		IFSC Code	
A/c No				Savings A/c No (only)			

(\* Note - Card activation subject to availability of clear funds after clearing)

Payment Amount (in words): \_\_\_\_\_

Relationship with Cardholder:  Self  Family member (Please enclose Letter of authority from cardholder (in case of funding is from family member) A person shall be deemed to be a relative of another, if and only if, (1) they are members or a Hindu Undivided Family (HUF) or (2) they are husband and wife or (3) the one is related to the other in the manner indicated below:

- (1) Father (incl stepfather)      (2) Mother (including stepmother)      (3) Son (Incl stepson)      (4) Daughter (Incl stepdaughter)  
 (5) Brother (incl stepbrother)      (6) Sister (incl stepsister)      (7) Husband      (8) Wife

**Debit Authority from the Family member (who shall be funding the forex card on behalf of cardholder) holding existing HDFC Bank account:**

I/ We authorise you to debit my/our account number \_\_\_\_\_ vide signed Cheque No \_\_\_\_\_ and effect the ForexCard funding, as detailed above, along with your applicable Service charges & taxes as applicable.

Signature of Account Holder X

Name of Accountholder: \_\_\_\_\_

**Declaration under Income Tax Act, 1961**

I confirm that I am a resident individual as per the provision of Income Tax Act 1961.  
 (strike out if you are non-resident as per Income Tax Act 1961, and provide your tentative taxable income in India for current FY in an extra sheet)

**Declaration for Purchase of Foreign Exchange under Liberalised Remittance (LRS) Scheme of \$ 250,000**

Details of remittances made/ transactions effected under the scheme in the current financial year (Apr 20\_\_ to March 20\_\_)

Sr No	Date	Amount	Name & address of AD Branch/ FFMC through which the transaction has been effected.

Sr No	Whether under LRS (Yes/ No)	Purpose Code	Description	Purpose Category	Purpose Code	Purpose Category	Purpose Code
				Personal	S0306	Medical Treatment	S0304
				Business	S0301	Education	S0305
				Employment	S1307	Immigration	S1307

\* Please add annexures in case of multiple records

I, declare that-

1) I, hereby declare that the total amount of foreign exchange purchased from or remitted through all sources in India during the financial year, is within the overall limit of USD 250,000/- (US Dollar Two hundred and Fifty Thousand only), which is the limit prescribed by the Reserve Bank of India for the purpose and certify that the sources of funds for making the said remittance belong to me and the foreign exchange will not be used for prohibited purposes. 2) Foreign exchange purchased from you is for the purpose indicated in the form. 3) I confirm that the remittance amount will not be used for investment in Virtual / Crypto Currencies, which are not part of permissible capital account transaction under LRS as per extant regulatory guidelines.

Date: \_\_\_\_\_

X  
Signature of the Forex Cardholder

Place: \_\_\_\_\_

Name : \_\_\_\_\_



**Important Notes - DO's & DON'Ts on Forex cardholder**

- Sign on the signature panel of your card as soon as you receive it to protect it from unauthorized usage. Use the card only at merchant outlets & make sure to collect the sales slip every time a transaction is made with the card at a merchant outlet. To activate Netbanking facility for your card, use the IPIN provided along with the Card Kit.
- Please retain a record of transactions generated by the ATM / EDC terminal at Merchant Establishments with you. Make sure to log out of your Netbanking account after use, to prevent self-locking of the Netbanking ID. The card should not be used for temporary charges like paying hotel deposits, car rental deposits, etc.
- If you lose your card, please report the loss immediately by calling Phonebanking or block your card through Prepaid Card Netbanking facility
- Never reveal your ATM Personal Identification Number (PIN) or your Netbanking IPIN to anyone. The card should not be swiped more than once for the same transaction at a merchant outlet. Please do not use your card on merchant outlets that opt for DCC (Dynamic Currency Conversion) option at the time of authorization or settlement of your bills while swiping the card. The card cannot be used to make payments in India, Nepal and Bhutan.
- Never surrender the card to anyone except designated bank officers at HDFC Bank branches, and that too only after cutting it into several pieces through the magnetic strip. Do not use the card for mail order and telephone order transactions.
- The card does not support Address Verification (AVS) facility by merchants and may not be accepted at merchant outlets where AVS is mandatory

## FOR BRANCH USE

- Confirmed that de-duping is done for the purchaser against banned list. This is to certify that the remittance is not being made by/ to ineligible entities and that the remittance is in conformity with the instruction issued by the Reserve Bank from time to time under the Scheme.

Branch Name \_\_\_\_\_ Branch Code \_\_\_\_\_ Date of Issuance \_\_\_\_/\_\_\_\_/20\_\_\_\_

LC Code \_\_\_\_\_ x

LG Code \_\_\_\_\_ Signature of Inputter

Emp No \_\_\_\_\_

## List of Document's collected

## For Payment mode: HDFC Bank Account

- Signed Reload Application Form
- Self-attested copy of Passport
- Hajj receipt and manifest (Required for Hajj card only if Passport is not provided)
- Confirmation towards funding done from\*
- Resident saving A/c     NRE A/c
- Confirmation towards funding done from Own A/c

## For Payment mode: Other Bank Account

- Signed Reload Application Form
- Self-attested copy of Passport
- Address proof (if address is different from the one as mentioned in Passport)
- Self-attested copy of Appointment letter / Admission letter / University Identity Card (Required for ISIC card only)
- Hajj receipt and manifest (Required for Hajj card only if Passport is not provided)
- Self-attested copy of Other Bank Statement (1 year) / Passbook or Cancelled Cheque confirming/stating Type of Account
- Confirmation towards funding done from\*
- Resident saving A/c only
- Confirmation towards funding done from Own A/c

\* Branch to validate the funding Account type (to be Savings A/c only) basis Other Bank Statement/Passbook/Cancelled Cheque