

Format of Claim Application from to be obtained from Nominee

To
The Branch Manager
HDFC Bank Limited

1.	Name in full	
2.	Occupation	
3.	Address – Office	
	- Residence	
4.	Date of birth & Age of Nominee	
5.	Name of the nominees father/husband	
6.	Name of the deceased customer	
7.	Address of the customer	
8.	Age of the customer	
9.	Relationship, if any, of the Nominee with deceased constituent	
10.	Whether the nominee is in possession of cheque book/ATM card/Deposit Advice/Locker key/ Acknowledgement of nomination	
11.	If not, the reasons why the nominee is not in possession of the same	
12.	How did the nominee come to know of the nomination	
13.	Name of the bank and branch with whom the nominee is having an account	
14.	Particulars of deposits and lockers on which the Nominee claimant is registered	

I request the Branch Manager, HDFC Bank Limited, _____ branch, to pay the proceeds of the deposits/deliver the contents of the locker mentioned above to me as nominee of _____ (deceased constituent). I hereby declare that the above information furnished is all true, correct and full and that I have not omitted or suppressed any information called for under any of the above columns.

Date:

Place:

Signature of the Claimant (Nominee)

For Official Use of the Bank

Views/Recommendations of the Personal Banker:
(Furnish details of the deposits and enclose duly signed inventory of locker contents)

Date : Signature of the Personal Banker

Branch Manager Comments and Sanction:

After proper scrutiny of the claim application, personal interview with the claimant(Nominee) and verification of the death certificate and declaration, I sanction the above claim as recommended by the Personal Banker.

Signature of the Branch Manager

Date:

Format of Declaration from the Appointee of a Minor Nominee

To
The Branch Manager
HDFC Bank Limited
_____Branch

I, Shri/Smt./Kum _____ Nominee/appointed on behalf of the minor nominee hereby declare that I am the Nominee /appointed on behalf of the minor nominee of the deceased Shri/Smt. _____. I further declare that I am nominated to claim the deposit monies/articles held in Safe Custody/Safety Locker with _____ branch by Shri/Smt. deceased.

The deposit monies/articles held in Safe Custody/Safety Locker are held in account No(s). _____ Locker No. (s) _____ / Safe Custody Receipt No. _____ of Shri/Smt. _____deceased.

Shri/Smt. _____

Address _____ Signature _____
(Nominee/appointed on behalf of minor nominee) Date _____

Witness:*

1. Magistrate or Judicial Official

Name _____

Address _____

Signature _____

2. An officer of Central or State Govt.

Name _____

Address _____

Signature _____

3. An officer of a Bank

Name _____

Name of the Bank / Branch _____

Signature _____

OR

4. Two persons acceptable to the bank

Name _____

Name _____

Address _____

Address _____

Signature _____

Signature _____

(*Strike out whichever is not applicable)

